

# Terms & Conditions

## Registration

- All parents / carers must complete our Registration Form before a child can be accepted at Busy Lizzie's Holiday Club. Registration must be done directly on our website <https://busylizzies.childcare-online-booking.co.uk/>
- By registering, the parent / carer gives Busy Lizzie's Holiday Club permission to take your child/children off site – this may be for the purpose of, but not limited to, a walking bus or organised trip.
- Busy Lizzie's Holiday Club must be notified of any changes in Registration details, as soon as possible, in writing by the parent / carer.

## Booking Sessions

- All sessions requested by parents / carers are subject to availability.
- All sessions booked must be paid for in advance.
- No parent / carer should consider a booking as being accepted until payment has been received by the Club.
- Bookings may be made up to 1 day before the start of any session providing there is availability to do so. Children will not be able to be booked in after that time.
- Busy Lizzie's Holiday Club will credit all fees charged, if the club is forced to close due to unforeseen circumstances.

## Responsibility for attendance

- It is the parent / carer's responsibility to ensure that their child / children arrive, on time, to any booked sessions, and are signed in accordingly.
- It is the parent / carer's responsibility to ensure that their child / children are aware that they will be attending any booked session
- It is the parent / carer's responsibility to notify the Holiday Club if there are late changes made to their child / children's club attendance on that day.
- Busy Lizzie's Holiday Club will not be able to refund any sessions booked but not attended though we may consider swapping the booked session if there is availability to do so.

## Penalties for Late Collection

- It is the responsibility of all parents / carers collecting children to do so promptly at the end of the session. Failure to do so will expose the parent / carer to the payment of a financial penalty and will constitute a breach of the terms and conditions, entitling Busy Lizzie's Holiday Club to exclude the child from subsequent sessions. In the event of unavoidable late collections the parent/carer must inform Busy Lizzie's Holiday Club as soon as possible and if they are likely to be later than the closing time they must find an alternative person to collect, informing us of who that will be and organising a password.

## Responsibility for Payment

- The responsibility for payment of all fees, charges and penalties lies at all times with the person who has made the booking.
- Failure by Busy Lizzie's Holiday Club to make a written or verbal request for payment of fees does not constitute an excuse or reason for late, or non-payment under any circumstances.
- Failure to settle all fees and/or penalties when due may result in the club taking action (including legal action) to recover any outstanding sums.

## Childcare Vouchers

- We accept payment through Childcare Vouchers and Tax Free Childcare. Busy Lizzie's is registered with Tax-Free Childcare under Busy Lizzie's Ltd with the postcode PO198HS. We are registered with some Childcare voucher companies, however you MUST contact us on 07891815249 (text messages are acceptable) or [busylizziesnursery@gmail.com](mailto:busylizziesnursery@gmail.com) to inform us which company you will be paying through so that we can ensure we are registered before you pay.

## Grounds for Exclusion

- We are an inclusive setting and will work with parents and children to ensure where possible every child is able to attend our holiday club. However parents/carers should be aware that unless the child already attends Busy Lizzie's Nursery they will likely be unknown to us and there may be circumstances where we may be unable to provide care either on all or particular sessions. There may also be circumstances where we have to cancel care already booked for reasons we had not already anticipated. If this should happen then Busy Lizzie's Holiday Club will fully refund the sessions.
- If for any reason you are unsure if Busy Lizzie's Holiday Club will be able to meet your child's needs then it is the parent/carers responsibility to first contact us to discuss the situation before booking. Busy Lizzie's Holiday Club will take all reasonable steps to meet every child's needs within the constraints of the setting, however we reserve the right to refuse bookings if we feel we would not be able to safely and adequately care for the child.

## Legal: Waivers, Exclusions and Jurisdiction

- These terms and conditions are governed by English law and subject to the jurisdiction of the courts of England and Wales.
- Busy Lizzie's Holiday Club shall not be liable for any direct or indirect loss suffered by parents / carers as a result of club closures under the terms of the agreement, including but not limited to loss of profits, increased costs or expenses or wasted expenditure.